

**S.N.Bose National Centre for Basic Sciences**

Block-JD, Sector-III, Salt Lake, Kolkata-7000106

NOTICE for ENLISTMENT OF CONTRACTORS for

1. Supply, Refurbishing, Repair and Maintenance of Air Conditioning;
2. Supply of Fire- Fighting & Safety Equipment;
3. Supply of Electrical consumables and fittings.  
at SNBNCBS, Salt Lake, Kolkata.

**Ref: SNB/ENGG/NIT/EOI/2016-17/01**

**Dated: 10 -02-2017**

Sealed applications are invited on behalf of SNBNCBS for enlistment of contractors for:

1. Supply, Refurbishing, Repair and Maintenance of Air Conditioning.
2. Supply of Fire- Fighting & Safety Equipment.
3. Supply of Electrical consumables and fittings.

For work value upto Rs. 5 lakh, firms satisfying the following pre-qualification criteria may apply along with company profile and authentic document / testimonials.

**Pre-qualification criteria:**

- I. Firms should have relevant experience of minimum 3 (Three) years having successfully completed works of above mentioned types in CPWD/State PWD/MES/Railways/BSNL/PSU/Municipal Corporations / Govt. Educational Institution or any other Autonomous body for a minimum value of Rs 2.00 lakh in a single tender during last 3 years.
- II. Average annual turnover during last 3 (three) years ending 31.03.16 should be minimum of Rupees 20 (Twenty) lakh. Firms should submit audited financial statement/IT Return Document in Company's name (if not proprietary firm) for last three consecutive years in support of the same.
- III. The agencies desirous to execute electrical works, must have valid electrical licences (Not applicable for suppliers and vendors of equipment/ spares).

Separate applications for the agencies full filling the criteria in each category may be submitted in prescribed format given in **Annexure-I**. Agencies having eligibility for more than one category should submit separate applications, super scribing "Application for Enlistment of Contractors ....." alongwith reference of press notification with date to reach the following address within 21 days from the publication of the Expression of Interest.

**Sd/-**

**Registrar**

**S N Bose National Centre for Basic Sciences  
Block – JD, Sector – III Salt Lake,  
Kolkata – 700106**

**Annexure-I****Application Format****Enlistment of Contractors for**

- 1 Supply, Refurbishing, Repair and Maintenance of Air Conditioning.
- 2 Supply of Fire- Fighting & Safety Equipment.
- 3 Supply of Electrical consumables and fittings.  
at SNBNCBS, Salt Lake, Kolkata.

1	Name of Applicant Firm	
2	Nationality	
3	Address (i) Regd Office  (ii) Head Office	
4	Contact Person(s)	
5	Telephone No	
6	Fax No	
7	Email Address	
8	Constitution: Individual/Partnership Firm/Sole Proprietorship Concern/Public Ltd. Company/Pvt. Ltd. Company	

9	<p>Is the individual/sole proprietor/any partner/director of company:</p> <p>(a) Dismissed Government Servant</p> <p>(b) Removed from approved list of Contractor</p> <p>(c) Having business banned/suspended by any Govt. in the past</p> <p>(d) Convicted by a Court of law</p>	<p>Yes                      No</p> <p>Yes                      No</p> <p>Yes                      No</p> <p>Yes                      No</p>
10	Name of person holding power of attorney	
11	<p>Bank Details:</p> <p>(a) Bank Account No</p> <p>(b) Type of Account</p> <p>(c) IFSC Code</p> <p>(d) Address</p>	
12	<p>(a) Does the applicant possess valid Electrical Licences.</p> <p>(b) Whether already enlisted with Organization as per Pre Qualification Criteria given at Sl. 1.</p> <p>(i) ----- if yes, give details:</p> <p>(a) Name of Department</p> <p>(b) Class and Category</p> <p>(c) Enlistment authority &amp; address</p> <p>(d) Enlistment no and date</p> <p>(e) Date of validity</p> <p>(f) Tendering limit (Rs.)</p>	<p>Yes                      No</p> <p>Yes                      No</p>

13	Details of works completed, in progress and secured during the last 3 years	
14	Registration of Firm (Trade License)	
15	PAN	
16	VAT	
17	E.P.F (For Labour Supply), if any	
18	E.S.I.C (For Labour Supply), if any	
19	Service Tax Registration, if any	
20	Self attested copies of Work Order	
21	Original or self attested copies of certificates for works done, from concerned clients	
22	IT Return of last three consecutive years	
23	Digital Signature availability	YES NO
24	Facility for after sales service in Kolkata.	YES NO

NB: Submitted Information, if not accommodated within the space provided, extra sheets may be enclosed.

Signature of Authorised Signatory  
With Date & Office Seal.